

**STONEHILL ASSOCIATES**

5 Stonehill Drive  
Stoneham, MA 02180  
(Office) 781-438-1100  
(Fax) 781-438-1129

Rules & Regulations

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Dear Resident(s),

Welcome to Stonehill Towers Apartments. Please read and sign the Rules & Regulations listed below. You will receive a copy of the rules and regulations signed by the management office.

If you have any questions or concerns, please do not hesitate to contact the management office at 781-438-1100.

1. Moving furniture in or out should never be through the lobby. In buildings 5 & 7 it is much easier to move through the back doors. In buildings 1 & 3, moving through the side doors is easier. This is how we expect you to move in or out. Should you have any questions on moving day, please call the office for assistance.
2. Please do not prop exit doors or fire safety doors open to move. **This is a local and state law.**
3. We please ask that you refrain from moving after 8:00pm
4. Please respect your neighbors, quiet hours are from 8:00 pm to 9:00 am.
5. The extra switch on the kitchen panel near sink is to turn on and off the power to the dishwasher; this will save in energy costs.
6. During Air Conditioner season, please leave storage closet doors on patio opened, if closed A/C will not cool
7. Smoke sensors in the hallways will alarm if you open your door from your apartment and have burnt any food. If NOT an EMERGENCY, please try to open your patio sliders to air out your apartment.
8. If the Fire Alarms are sounded, please exit the building by using the closest stairwell.
9. Please dispose all trash bags in trash cans in the trash closet located on each floor directly across from elevator bank. Our Maintenance team will empty and remove trash twice-a-day.
10. An A/B switch is required on your television to be able to access the security camera located at the front entrance.
11. Channel 6 on your television will allow you to view any visitors at the front entrance before buzzing them in.
12. We do not permit anyone to attach anything to the balcony ceiling or walls. You may not hang anything over the balcony railing and no clothesline can be extended.
13. When using the BBQ areas, please pick up and throw away any unwanted food in the trashcans provided after you are finished. We do not want to attract unwanted guest to our picnic area!
14. Please do not remove any of the horse shoes or bocce balls from the game area. These games are for all residents to enjoy.
15. Please read the rules & regulations for the BBQ area.
16. Please respect all residents on the property. Loud noises carry throughout the complex.

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Resident Signature

Date

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Resident Signature

Date

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**Manager Signature**

**Date**

# **RULES & REGULATIONS**

## **FOR BBQ AREA**

- 1. Open 7 Days a Week from 11:00 am to 8:00 pm (or Sunset).**
- 2. Please keep the area clean & use the dumpster for all your trash so you do not attract any unwanted pests.**
- 3. Return all utensils to the boards next to the fireplace.**
- 4. Use ONLY charcoal in the fireplaces.**
- 5. Horseshoes should be left in Pits around stake-Replace orange cones when finished.**
- 6. Bocce- The balls should be left inside the court.**
- 7. Should you need a copy of the rules for either game, the office will be happy to supply them to you.**
- 8. Please be safe and careful with both the Fireplaces and Games.**
- 9. Please remember to respect all residents. This is an apartment complex and loud noises carry throughout.**
- 10. Enjoy yourselves and the use of the area!**

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